EMERGENCY RESPONSE TEAMING AGREEMENT

Date:_____

City of_____

Fire Chief_____

County Office of Emergency Management_____

Address _____

City_____ State _____ Zip_____

Subject: Emergency Response Teaming Agreement between _____ with
Company

respect to its _____ facility located at _____
City or Town Address

_____ the _____ Fire Department
Local

and, the _____ County Office of Emergency Management.
Local

I. PURPOSE

The purpose of this agreement is to clarify, for planning purposes, the local emergency response plan expectations between

the _____ Fire Department and _____
Local Company and Address

_____.

The _____ _____ facility emergency response plan was
Company City or Town

created to provide efficient and coordinated response to spills, accidents, fires, or other incidents involving the release or the potential release of hazardous chemicals, including petroleum products and hazardous waste. All hazardous materials used by this facility are covered by the plan. The _____ _____
Company City or Town

facility emergency plan relies on the emergency response from the _____ Fire Department and
Local

the _____ County Office of Emergency Management. It is the intent of this Emergency Response
Local

Agreement to clarify the integration of emergency response between the parties named in this agreement. This agreement does not require or establish any mandatory obligation to deliver a set level of service. It is understood that the public safety incident commander has to judge the well-being of the public and his/her emergency response team as a primary consideration before initiating an incident action plan.

Both parties agree to complete the attached Emergency Response Agreement as a means of communicating the abilities each has to respond to an incident if needed.

II. HAZARDS ASSOCIATED WITH THE PLANT

Three basic categories of hazards are associated with _____ (Company) _____ (City or Town) facility are:

1. Industrial safety hazards due to the plant's physical condition or its operations;
2. Potential for health hazards to employees from accidental releases of hazardous chemicals such as anhydrous ammonia to employees, responders and the public (no radioactive materials);
3. Health hazards due to potential exposure associated with hazardous chemicals such as anhydrous ammonia;

III. RESPONSIBILITIES

Response to hazardous material incidents cannot be handled adequately by any single plant, agency, or level of government. Therefore, coordinated effort of all responsible agencies within the region is required. The signatories of this document, in consideration of the following mutual promise and covenants, agree and understand that:

1. Unless otherwise prescribed by Federal, state or local law the _____ (Company) _____ (City or Town) facility emergency response plan shall coordinate activity among local level and signatory agencies to protect the public health and environment during and following a fire, and/or hazardous materials incident. The plan shall coordinate with the local government emergency response plans.

2. The plan shall be reviewed and updated at least annually under the direction of the _____ (Company) _____ (City or Town) facility management.

3. Implementation of the plan at the time of an incident shall be accomplished through notification of central emergency dispatch via 9-1-1. The central emergency dispatch will notify the appropriate local agencies and serve as the primary communication link during any response.

4. The _____ (Company) _____ (City or Town) facility HAZMAT team shall be the first responders to any emergency event at _____ (Company and Address) _____.

5. The Plant Incident Commander shall be the most qualified IC at the site during the time of an incident. This person will be trained and knowledgeable in the incident command system and the _____ (Company) _____ (City or Town) facility emergency response plan. The Plant IC shall be in overall charge of all efforts at the scene until a more qualified person arrives and assumes command.

6. Upon the arrival of the _____ (Local) Fire Department, the first-due officer in charge shall meet with the Plant IC and attain a briefing and size up of the incident. The first-due fire officer may assume command of the incident if he/she feels it is necessary; at that time the Plant IC will become a Plant Liaison and remain as an advisor to the public safety

incident commander operating under the guidelines for Unified Command. The emergency response efforts will continue until the public safety IC terminates the emergency event and officially releases the Plant to the Plant Liaison.

7. The prevention, mitigation, and preparedness needed for an effective response to future fires, spills, accidents, and other incidents, shall be aided by the follow-up of incident debriefing, incident critique and training.

8. It shall be the responsibility of all involved agencies to obtain appropriate emergency training for response and support personnel.

9. All signatory agencies shall participate in periodic hazardous materials disaster drills and exercises.

10. The _____ Fire Department will have the opportunity to conduct a site visit of the
Local
_____ _____ facility on an
Company City or Town
annual basis as a minimum.

11. The _____ Emergency Control Center (ECC) will be located in a safe zone
City Name
determined at the time of an incident; the ECC will be a command and coordination point where communications, maps, site plans, life and environmental receptors, utility drawings, water supply for fire control, emergency lighting, reference manuals, SDS, Tier III reports, PSM details, inventory and hazard analysis information will be available to the command team.

IN WITNESS to this agreement, the undersigned parties hereto have reviewed and found the contents of this Emergency Response Agreement to be accurate and appropriate for emergency planning purposes

Signatures with dates from:

_____ Date: _____
Fire Chief

_____ Date: _____
Facility Manager

EMERGENCY RESPONSE AGREEMENT – ADDITIONAL INFORMATION

To be completed by both site and local responders and accompanied by the Site Emergency Response Plan, Risk Management Plan and overall Site Layout drawing, showing Machinery Rooms, E-Stops and King Valves (if installed) or other flow control methods.

SITE INFORMATION:

Name: _____

Address: _____

Address: _____

Amount of Ammonia: _____

Number of different Ammonia Systems: _____

Number of different Engine Rooms: _____

Number of different E-stop Buttons: _____

Number of different King Valves (if installed)
or other flow control methods: _____

SITE HAZMAT INFORMATION:

Number of trained responders: _____

Number of Level A HAZMAT suits: _____

Number of Level B HAZMAT suits: _____

Number of SCBAs and Type: _____

Emergency Radio Channel: _____

HAZMAT equipment location: _____

FIRE DEPARTMENT INFORMATION:

Number of trained responders: _____

Number of Level A HAZMAT suits: _____

Number of Level B HAZMAT suits: _____

Number of SCBAs and Type: _____

Emergency Radio Channel: _____

HAZMAT equipment location: _____

COUNTY OFFICE OF EMERGENCY MANAGEMENT

Number of trained responders: _____

Number of Level A HAZMAT suits: _____

Number of Level B HAZMAT suits: _____

Number of SCBAs and Type: _____

Emergency Radio Channel: _____

HAZMAT equipment location: _____

ADDITIONAL ITEMS TO BE REVIEWED:

- ☐ Review ammonia release dispersion model
- ☐ Is there a method to notify surrounding neighbors in the event of an ammonia release?
- ☐ Has there been (or does there need to be) communication with the neighbors on shelter in place in the event of an ammonia release?
- ☐ What additional off-site agencies are available to assist the facility in the event of an ammonia release? Is an additional Emergency Agreement needed?
- ☐ What is the response time of each offsite agency?
- ☐ What is the chain of command when offsite agencies respond?
- ☐ Discuss rally and command post locations
- ☐ Discuss protocol between offsite agencies and the facility
- ☐ Discuss decontamination (decon) locations.
- ☐ Discuss wind sock locations.
- ☐ Discuss hazardous chemicals on site
- ☐ Discuss current machinery room safeties such as ammonia detectors, wall louvers, shunt trip (if provided), equipment shut down, alarms, exhaust fans, etc.
- ☐ Discuss staffing (number of refrigeration operators per shift, HAZMAT team members per shift, available responders, schedules, etc.)